

**To receive the Town Council Budget and Precept Schedule of Meetings for the year
2025/26 and consider any actions**

Report to: Full Town Council

Date of Report: 3 January 2025

Officer Writing the Report: Town Clerk / Responsible Finance Officer

Officers Recommendations

To approve the Town Council Budget and Precept schedule of meetings for the year 2025/26 (as attached) subject to amendments.

To recommend to formally adopt the Budget and Precept schedule of meetings for the year 2025/26 at the Annual Meeting of Saltash Town Council to be held on 15 May 2025.

Report Summary

Each year, the Town Clerk drafts the Town Council Budget and Precept meeting schedule for the upcoming fiscal year to allow sufficient preparation time, notice to Members and our residents.

The schedule is required to ensure the Town Council meets its duty in setting individual budgets and precept to run the Town Council for the year.

The schedule is worked around the Town Council Schedule of Meetings for the year 2025/26 received under agenda item 20.

Signature of Officer:

